

## **Youth Coordinator**

Full-time Fixed Term Contract 1 Year

### **About Aboriginal Friendship Centre of Calgary**

The Aboriginal Friendship Centre of Calgary (AFCC) is a non-profit organization with a mandate to provide social, cultural, education and employment services to the Aboriginal peoples within the Calgary Metropolitan area. AFCC plays a regular and significant role in the daily lives of our members in many ways: providing care for our children, our elderly, our in need and our homeless; enabling access to cultural and spiritual care; offering referrals for suitable housing, food, clothing, pursuit of education, skill development and training; and building a resourceful Indigenous community. AFCC's non-profit family is an expression of how we live, what we value, where we turn for comfort and where we turn when in need. AFCC is a community leader in the advocacy of Indigenous social and cultural services while serving as a support and community resource to other Indigenous Service Agencies on the local, provincial and national level.

### **About AFCC's Youth Program**

Currently AFCC's youth program incorporates approximately 50 youth. Providing consistent weekly programming to the youth. Together, AFCC is building a community that cares and learns together. This valuable program creates space for youth to connect with Elders/Knowledge Keepers and explore culture. The sessions that are held in the program are geared towards reclaiming culture, language and building natural community connections. Cultural reintegration is at the core of everything done at AFCC. Many of the individuals served are disconnected from their cultures. AFCC offers a culturally safe environment and provides access to ceremonies including monthly sweats, daily smudging and counsel from AFCC's resident Elder. Staff are trained to provide trauma and violence informed care. AFCC's youth's strength lies within their motivation to work towards reconciliation, their resilience and using cultural reconnection as medicine. Youth in the program crave more cultural teachings and connection to land. Despite being in an urban setting, youth have an instinctual need to be on the land as they know it serves as a connection to their culture, history and ancestors

### **Role Description**

The Youth Coordinator is an administrative position assisting the program lead in meeting the programs commitments.

The Youth Coordinator is required to provide:

- Case management
- Referrals to service providers

- Program recruitment
- Workshop development and execution
- Staffing for workshops
- Transportation
- Crisis support.

In addition, the Youth Coordinator will:

- Develop networks that strengthen partnerships and build resources to assist Indigenous clients
- Establish community-based initiatives regarding education, awareness, and communications
- Develop partnerships and agreements for professional services (professional counselling, for example)
- Fulfill reporting requirement to funders
- Establish protocols for intake, assessment, consent, privacy, and client and staff safety
- Establish standards for mental health care support
- Ensure legislated requirements are met
- Develop policies and procedures related to client care
- Other tasks and responsibilities as needed

## **Required Qualifications**

- Strong background and practical experience in working with Indigenous populations
- Familiarity and knowledge of Indigenous culture, protocols, and histories
- Degree or diploma in Social Work, Human Services, Health Services or related field
- Minimum two years direct care experience providing mental health services, including experience with Intergenerational Trauma (IGT) and Post Traumatic Stress Disorder (PTSD)
- Experience working with community-based organizations, municipal governments, and federal/provincial departments
- Experience in addictions, healthcare, social work or health care coordination
- Working knowledge or community health and addictions resources (addiction, health, lifestyle, etc.)
- Knowledge of complex systems and jurisdictions affecting services to Indigenous clients
- Valid driver's license
- Criminal Record and Vulnerable Sector Check
- Strong written and verbal communication skills
- Strong diplomatic and communication skills that can build positive and relevant networks



- Self-starter and comfortable working both in a team environment and independently

This position is Monday to Friday 8AM-4PM ( and as needed)

Email Resume/Cover Letter or questions to [info@afccalgary.org](mailto:info@afccalgary.org)

Thank you for your interest but only applications selected for an interview will be contacted. Competition closes April 7, 2023 at 11:59pm.