



## **Position: Indigenous Engagement Coordinator – Part Time or Full Time Option Available**

### **Are you a changemaker?**

If you are someone who sees the potential in people, and who believes that everyone, given the right tools and support, can thrive, then you're in the right place.

At Momentum, we are committed to building a society where everyone belongs. Where we are all valued for who we are and where we are all given the tools and opportunities to build the life we want. We value diversity, and we believe everyone has a role to play in building a just and equitable society. We're changemakers transforming our community for the good of all.

### **The Organization:**

Momentum is certified as a Great Place to Work in Canada. Great Place to Work is a global authority on high-trust, high-performance workplace cultures. We provide competitive compensation and benefits with an unparalleled work environment.

We are a diverse multidisciplinary team of people that are united by a shared vision and values. At Momentum you'll find MBA's, artists, facilitators, social workers and more. Our backgrounds are as diverse as our areas of discipline, and it is this diversity and the respect and value we have for each other and our participants that makes us stronger.

### **Our Reconciliation Story:**

Calgary has a city-wide poverty strategy that specifically names Indigenous prosperity as a key goal. We are in an important time in history when non-Indigenous Canadians and institutions are awakening to fact that they have a role to play in reconciliation and that we are all treaty people. The Indigenous community in Calgary is young and on the rise and poised to break the inter-generational impacts of poverty. As a community economic development organization, Momentum is building partnerships with Indigenous communities as they move towards greater and more equitable prosperity. We have been activating an Indigenous Engagement strategy since 2016 ([learn more here](#)), and we're keen to keep making major strides forward with this work.

Please review the position below to see if there's a fit with your skills and experience. Candidates of all backgrounds may apply, and having lived experience as an Indigenous person is considered an asset.

### **What you'll be doing:**

The Indigenous Engagement (IE) Coordinator will make Momentum's Indigenous Engagement strategy come to life. In this role you will coordinate Momentum's Indigenous Engagement Working Group, a mix of employees and outside advisors who are passionate about Momentum building closer ties with the Indigenous community. Depending on your hours/week availability, you will also contribute to the reconciliation actions and plans crafted by teams across the organization.

### **Key Areas of Responsibilities:**

- Work with and through the Indigenous Engagement Working Group to activate Momentum's Indigenous Engagement strategy across the organization. This includes:
  - Planning activities, coordinating, and recruiting Working Group members, managing the budget, and reporting and evaluating outcomes.
- Help develop strategic partnerships within the Indigenous community in Calgary and Treaty 7
- Additional areas of work may include:

- Supporting program departments in the recruitment of participants and delivery of programming for Indigenous learners/communities.
- Engage with program departments to help activate their reconciliation plans.
- Engage with policy and research team to provide support with work related to Indigenous policy advocacy and/or research.
- Support community engagement at Momentum by helping to coordinate Momentum's outreach activities.
- Engage with Resource Development and Marketing teams to work on storytelling projects that honour and represent Indigenous voices and experiences.
- Engage with the Diversity Equity and Inclusion team at Momentum to support and inform broader equity building.

**Who we're looking for:**

**At a glance, you are someone who:**

- Is passionate about seeing Indigenous people of all backgrounds move towards greater prosperity.
- Has a deep understanding of Indigenous culture, history and protocol and feels comfortable building relationships with Indigenous communities and stakeholders. Understanding of, and experience within the Calgary and Treaty 7 specific context is an asset.
- Is a knowledgeable interpreter between Indigenous and non-Indigenous ways of knowing/doing.
- Builds long-lasting relationships through empathy and thoughtful listening. You are gracious as you interact with people from different backgrounds and cultures.
- Is skilled at facilitating meetings with diverse participants.
- You are skilled at communicating, orally and through your writing.
- You are honest, open, and eager to learn.
- You are committed to inclusive economy building with and for all equity-seeking groups.
- You take the work seriously, but you don't mind having a good laugh every once in a while!

**What you will need to do the job well:**

- 3+ years in a professional work environment
- Demonstrated expertise in engaging with Indigenous communities and stakeholders.
- Strong relationships and connections with Indigenous community members.
- Strong interpersonal, relationship-building, facilitation, and communication skills.
- Capable of working in a self-directed manner and collaborating in a team environment.
- Ability to manage multiple projects and deadlines, prioritize, and take initiative.

**To apply:**

Please forward resume with cover letter: **Via e-mail to: [job@momentum.org](mailto:job@momentum.org)**

State competition number in subject line of email. Attention: Hiring Committee

**Competition Number: MOM0203**

Closing Date: March 8, 2023

Applicants must state salary expectations in their cover letter.

We wish to thank all applicants for their interest, however, only those selected for interviews will be contacted.

To see why Momentum is a great place to work and what we have to offer visit [www.momentum.org](http://www.momentum.org)