



## FAMILY SPECIALIST FAMILY MATTERS

**About Us:** Closer to Home Community Services (CTH) is a Calgary and Airdrie based not-for-profit agency that delivers a variety of services designed to meet the needs of vulnerable children and their families. Be a part of an innovative team that envisions:

- A future where every child will belong to a family and feel valued and secure
- All families can care for their children and contribute meaningfully in their community
- A broad array of strength-based and family-centered services that teach, coach and support families to create new possibilities and achieve better futures together

**About the Position:** In this **Part-Time** position, the Family Specialist works as part of the Family Matters program, to support families in learning skills necessary for them to more effectively meet the needs of their family and life situation. Utilizing the principles of the Teaching-Family Model, the Family Specialist assists families and individuals with problem solving, parenting skills, child development needs, budgeting, advocacy and other skills which increase the families' ability to set attainable goals and create success. The Family Specialist is also responsible for completing the required program reports and documentation and participating in meetings that are relevant to their role.

**About You:** You possess exceptional verbal and written communication skills and have the ability to effectively communicate with and relate to people of all ages. You are extremely detail oriented, organized and can effectively manage multiple priorities at one time. You are able to develop and maintain strong working relationships with children and youth and their families as well as with community agencies and resources. You are a compassionate individual with a positive and empathetic approach who understands how to set appropriate professional boundaries. You have experience with individuals from a variety of cultural backgrounds, are sensitive to their cultural and spiritual needs and can incorporate these into planning for families. In addition, you are eager to learn and carry out the principles and philosophy of Closer to Home and the Teaching-Family Model.

A diploma or degree in a related field and/or previous experience working with vulnerable children and families is required. You must be willing to work a flexible work week, including evenings and weekends when needed. The successful candidate must also have a valid driver's license, reliable transportation, adequate and current insurance and be willing to provide a driver's abstract upon hire. In addition, a Police Information Check and an Intervention Record Check must be completed upon hire.

**Required Competencies:** All positions at Closer to Home Community Services require (5) competencies: Instills Trust, Consumer Focus, Communicates Effectively, Situational Adaptability and Ensures Accountability.

**Interested applicants are asked to submit their cover letter and resume to:**

[info@closerhome.com](mailto:info@closerhome.com)

**Closing Date: October 31<sup>st</sup>, 2019**

*We thank all applicants for their interest, however, only those applicants selected for an interview will be contacted.*

*For more information on our organization, please visit our website at [www.closerhome.com](http://www.closerhome.com).*