



HIV COMMUNITY LINK
prevention + support + advocacy

HIV Community Link Society is a growing organization delivering services throughout Southern Alberta. As a non-profit organization we help people to learn about, prevent, and live with HIV and hepatitis C (HCV). We offer a fun and energetic environment that provides opportunities for you to utilize your talents and develop new skills. HIV Community Link Society is committed to employment equity.

Strong Voices Program Coordinator (Calgary)

The Strong Voices Program is a culturally informed outreach and support program. Our goal is to promote wellness through cultural knowledge, participation and identity, while reducing risk and addressing immediate needs for Indigenous individuals and communities. Strong Voices engages Indigenous communities along a path of wellness and healing through support services for people experiencing risk such as homelessness, substance use, mental health concerns, isolation, lack of access to support and care.

Working from an Indigenous perspective, and within a harm reduction model, the Strong Voices Program Coordinator delivers holistic services to Indigenous people and communities at risk of and affected by HIV. This includes access to traditional knowledge, practice and ceremony. Key activities also include: assessment, crisis intervention, supportive counseling, development of service plans, and assistance with basic needs, harm reduction tools, advocacy and referrals. Services are provided in our offices as well as on an outreach basis in the community. The Strong Voices Program Coordinator partners with local organizations to provide regularly scheduled street-level outreach services.

The Strong Voices Program Coordinator participates in community development initiatives as a representative of HIV Community Link. Examples include various local and regional committees and collaboratives that address relevant community issues; leadership and coordination of the Strong Voices community-based Advisory Committee; and development/delivery of education and awareness activities for community members and partner organizations. This position requires a passionate professional who is committed to developing supportive and respectful relationships through non-judgmental and client-centered service delivery.

This is a full-time position (35 hours a week) working Monday to Friday. This position is based out of the Calgary office; regular hours are Monday to Friday, 9:00 AM to 5:00 PM. The position will report directly to the Team Lead, Prevention and Education.

Key Accountabilities:

Case Management and Support

- Provides comprehensive case management services including:
 - In-office and community based service provision,
 - Community referrals, basic needs and resource coordination,
 - Intake and assessment of program clients,
 - Eliciting and supporting of client-driven case management and goal plans.

- Provides supportive counseling related to issues of mental health, trauma and addictions.
- Provides crisis support and intervention.

Community Engagement:

- Builds relationships and facilitates access to traditional Indigenous knowledge, practice and ceremony.
- Recruits and engages an Advisory Committee of community members, opinion leaders, mentors and Elders to guide program objectives and activities.
- Understands and communicates key agency positions and values in a professional and situation-appropriate manner.
- Identifies and develops new partnerships based on key issues and needs.

Knowledge Translation:

- Maintains and enhances knowledge of emerging information and trends in HIV-related issues through ongoing self-directed learning.
- Develops and delivers culturally informed HIV-related education activities to diverse individuals, organizations and communities.
- Participates in capacity-building consultation, initiatives and networks including local and regional committees and collaboratives.

Administration:

- Maintains program statistics and documentation.
- Participates in ongoing program development, evaluation and reporting.
- Ensures program accountability through maintenance of outcome based reports and client assessment.

Qualifications/ Key Competencies:

- Human Services diploma/degree and two years' experience providing frontline service to Indigenous communities. A combination of equivalent experience and education may be considered.
- In-depth knowledge and experience of diverse Indigenous cultures and traditional practice and of social and structural factors that affect Indigenous people.
- Strong connections and experience working with diverse Indigenous communities and agencies.
- Experience and comfort in working with sexual health related topics, diverse sexual orientations and gender identities.
- A strengths-based, harm-reduction and human rights-based philosophy of service provision.
- Foundational knowledge of, and theoretical orientation to, intersectionality, trauma-informed, and anti-oppressive practice frameworks.
- Thorough knowledge of local social service programs and community resources.
- Strong knowledge of mental health and substance use-related issues and interventions.
- High ethical standards and professionalism, with a demonstrated ability to adhere to strict confidentiality practices.
- Public speaking and presentation experience is an asset.
- Suicide Intervention (ASIST) and current First Aid/CPR certification is an asset.

- Physical capability to allow participation in regular moderate walking and the ability to lift up to 25 pounds.
- Required to work independently in various locations within the community of Calgary.
- Provision of a criminal security check with vulnerable sector search every three years.
- A valid driver's license and access to a reliable transportation.

Salary and Benefits:

HIV Community Link Society offers competitive compensation.

Application Details:

This position will remain open until a suitable candidate is found. Please send your cover letter, resume and salary expectation to hr@hivcl.org quoting job reference **HIVCL-123**

You must be eligible to work in Alberta and available for in-person interviews. No phone calls please. We thank all applicants for their interest; however only those selected for an interview will be contacted.