



Employment Opportunity

Executive Director

The Treaty 8 Elders, for decades, have voiced and continue to voice their aspirations and wish to **“Bring Our Children Home”**. The creation of the Treaty 8 Urban Office is the realization of this dream. The Treaty 8 Urban Office will provide *Welcoming, Strength Based, Culturally-relevant, Team-implemented, Recovery-oriented, Family-oriented, Anti-oppressive services through its high quality and culturally appropriate services to Treaty 8-member children, youth and families.*

We are seeking an energetic and dynamic individual to facilitate the success of the Treaty 8 Urban Office to direct its program and service delivery to the communities and members of Treaty 8 territory. This is a full-time position based on a 37.5-hour work week, salary will commensurate based on education and experience.

ROLE SUMMARY

The Executive Director will be responsible for leading, organizing and overseeing the daily operations of the Treaty 8 Urban Office. This role will ensure that the organization is well-coordinated and productive by managing the daily processes, and effectively leading and coaching staff. The role will involve working in collaboration with the Board, the Treaty 8 Urban Office team and management and in developing and maintaining strong relationships with all Treaty 8 Urban Office stakeholders.

The area of responsibility for this role is very wide and thus requires thorough knowledge of various organizational and leadership processes. The goal of this role is to ensure smooth daily operational activities, while at the same time facilitating long-term success of the Treaty 8 Urban Office.

KNOWLEDGE AND SKILLS

Summary of required competencies:

- Advanced ability to exercise appropriate judgment, as well as political and organizational acumen
- Advanced ability to manage a diverse group of employees using strong leadership and interpersonal skills
- Advanced ability to build and maintain mutually beneficial relationships with other organizations and with Treaty 8 Urban Office stakeholders
- Demonstrated commitment to improving performance and achieving challenging goals
- Advanced ability to communicate effectively both verbally and in writing, with all levels of stakeholders, while carefully adapting the message to suit the audience
- Advanced collaboration, negotiation and consensus building skills
- Advanced ability to carefully consider the implications and impact of decisions across time and on the organization and stakeholders
- Advanced ability to stimulate and actively initiate change in the organization
- Working knowledge of Treaty 8 cultural protocols
- Working knowledge of community resources of the participating Treaty 8 Nations members
- Working knowledge, respect and sensitivity for Indigenous culture, and a commitment to supporting Treaty 8 families to strengthen and achieve a healthy level of well being
- Advanced knowledge of the Child, Youth & Family Enhancement Act and other child centred legislations
- Advanced knowledge of prevention/early intervention services and best practices, mental health issues and services, and ‘A Child’s-First Initiative’ resources

QUALIFICATIONS

- Master of Social Work Degree (MSW) preferred, with at least 10 years experience in a leadership role in a non-profit organization, other Degrees will be considered.
- At least 5 years front line experience working with children, youth and families
- In-depth knowledge of developing constitution & legislation for treaty 8 nations
- Experience in implementing a resiliency-based curriculum
- In-depth knowledge of constitution & legislation for treaty 8 nations
- A proven track record in implementing Prevention programs for adults and youth
- Fluency in an Indigenous language and working with Indigenous communities will be considered an asset
- A satisfactory Criminal Record Check including Vulnerable Sector and Child Intervention (Welfare) Check-current within three months

Closing date: April 12TH, 2019

A current resume and a cover letter outlining your interest in the role and your skills, attributes and experience as related to the position, and salary expectation to be forwarded to Human Resources at ckachur@treaty8.org

Please include the title of the position you are applying to in the subject line.

****Please note that only those selected for an interview will be contacted****

Thank you for your interest.

For Indigenous peoples to protect our cultures, languages and traditions the Nations of Treaty 8 asserts the belief that “children are gifts from the Creator”, it is our responsibility to ensure our Indigenous cultures and teachings are passed/taught to our children who will continue the teachings for future generations.