

**Team Lead – Ref. No. 19018**  
**CommuniTree Wellness**  
**Permanent | Full-Time**



**The Alex: Changing Health. Changing Lives.** The Alex Community Health Centre is a not-for-profit organization that is changing how we look at health care in Calgary. Our health, housing and food programs support our most vulnerable neighbours, tackling tough health and social issues head-on. Using a multi-disciplinary team approach, we focus care on assessment, intervention and promotion of all aspects of health.

We embrace a model of health care that is accessible, responsive and participatory. In addition to the Family Health Centre, we run a Seniors Health Centre, a Youth Centre, two Mobile Community Health Buses, one Dental Health Bus, four Housing First Programs, a Community Food Centre and Youth Law.

**What we do and why we do it:**

**CommuniTree Wellness** Program works in conjunction with all other Alex programs to provide wraparound health care. We provide evidence-based programs that go beyond the traditional medical model of disease management and promote all aspects of whole health and wellness.

The **Team Lead** will provide day-to-day support and leadership to the Communitree Wellness team. They will ensure that the team works effectively together to deliver high-quality, evidence-based programming that meets the needs of Alex clients. The successful candidate will be a critical thinker, proven leader and experienced manager with a demonstrated passion for health promotion and social justice. They will be flexible and entrepreneurial, and committed to creating a healthy work environment.

**What you will do:**

Program Management

- In collaboration with the Associate Director of Food and Wellness and Communitree team, the Team Lead will assist in the implementation and development of Wellness programming
- Support staff with the planning, implementation, and evaluation of programs and events, ensuring programs fall within our principles and values
- Address challenges with participants or volunteers as they arise
- Develop and implement policies, procedures, strategies, goals and operational plans for the team
- Collaborate internally to integrate programming with other Alex departments
- Steward partnerships with aligned organizations

Administration

- Demonstrates excellent work habits, priority setting and problem solving skills, and the ability to multi-task to ensure day-to-day operations are handled effectively, efficiently and economically, utilizing available resources to ensure costs are controlled and minimized
- Responsible to manage human resources, including hiring, training and performance management of team members and volunteers
- Coordinate staff schedules
- Manage the supports and processes necessary to maintain welcoming, safe, productive, and community focused spaces

**What you bring:**

- Bachelor's degree or, ideally a Master's degree, in the social or health sciences
- Demonstrated interest in research and evaluation
- At least two years' experience in program coordination
- At least two years' management experience
- Demonstrated program planning experience
- Demonstrated experience in conflict resolution or mediation
- Experience working in low-income, diverse, and marginalized communities
- Excellent leadership skills, impeccable judgment and discretion, strong diplomacy
- Creative, strengths-focused, team player. Exceptional interpersonal and communication skills, both written and oral. Self-starter, detail-oriented, punctual, consistent.
- Able to work through a trauma-informed lens and maintain healthy boundaries with people of diverse backgrounds, including those who experience poverty and discrimination
- Able to work occasional evenings and weekends as required
- Ability to inspire and motivate others
- Coaching experience is an asset
- A background in physical or mental health is an asset
- A vulnerable sector police check will be required if hired

**How to apply:**

If you are as passionate as we are about making a difference in people's lives, please submit your resume to [jobs@thealex.ca](mailto:jobs@thealex.ca) and be sure to include the job title and reference number in the subject line.

*We thank all applicants for their interest, however, only those selected for an interview will be contacted.*

For further information about The Alex and its programs, we encourage you to visit our website at [www.thealex.ca](http://www.thealex.ca)