



Aboriginal Friendship Centre of Calgary – est. 2004

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## Request for Proposals: External Evaluator (Multi-Year Contract)

### Aboriginal Friendship Centre of Calgary (AFCC)

The Aboriginal Friendship Centre of Calgary (AFCC) is seeking a qualified external evaluator to support the evaluation of our **Ahmahtoo'siim-ahkoohmsi (Smudge Vow) Project Expansion**.

The Smudge Vow Program offers Indigenous teachings on Tuesday and topic specific sessions on Thursday. The Smudge Vow program is a crime prevention program that supports individuals in reintegrating back into the community successfully. The content of the Crime Prevention and Community Reintegration Program is premised on the cultural principles of Respect, Responsibility, Accountability, and Discipline. Based off the seven Grandfathers teachings and the wellness wheel, here are some examples of the foundation of the program:

1. Smudge and introduction to ceremony and protocol
2. Guided recreational activities
3. Ceremony that creates ethical space
4. Program participation guided by Elders and Knowledge Keepers
5. Ongoing support provided by Assessors (facilitators, former clients, role models)
6. Cultural and professional therapy through Ceremonial leaders and Counsellors
7. Life skills teachings cover Welbriety, Resilience, Healthy Relationship, Managing Stress and Selfcare and more.

The traditional teachings of Smudge Vow include oral traditions (stories, and sacred practices). One on one counselling with participants and as a group. We focus on individual's needs and goals. We welcome all walks of life who are struggling with personal trauma, the program integrates physical, emotional, spiritual, and mental wellbeing. To include hands-on activities, community connection, resources and help with supporting the participant in all their challenging areas of their life.

This is a multi-year contract aligned with project timelines and federal reporting requirements.

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### Scope of Work

- Develop and implement a culturally grounded evaluation framework
- Integrate Indigenous (oral, Elder-informed) and Western methodologies
- Conduct annual evaluation activities and reporting over the project lifecycle
- Collaborate with staff, Elders, and partners
- Support federal reporting requirements



## Qualifications

- Proven experience in program evaluation
- Experience working with Indigenous communities
- Strong qualitative and quantitative skills
- Ability to meet federal reporting standards

## Evaluation Matrix

Criteria	Weight
Relevant Experience	30%
Cultural Competency & Approach	25%
Methodology & Workplan	20%
Budget & Value	15%
References / Past Performance	10%
<b>Total</b>	<b>100%</b>

## Conflict of Interest Requirement

All proponents must disclose any real or perceived conflicts of interest.

“Conflict of Interest means a situation where the Recipient would apply the provisions of this Agreement in a manner that... would provide an opportunity to further their private interests or those of their relatives or friends or that would improperly further the private interests of another person.”

Evaluators must demonstrate independence and operate at arm’s length.

## Submission Requirements

- Proposal (max 3 pages)
- Relevant experience and approach
- Timeline and budget

**Submit to:** [info@afccalgary.org](mailto:info@afccalgary.org)

**Deadline:** May 11, 2026